



AN ISO 9001:2015 PORT

**MORMUGAO PORT TRUST**  
**ENGINEERING (CIVIL) DEPARTMENT.**  
**QUOTATION NOTICE**

**QUOTATION NO. CE/Q-30 / 2019**

Sealed item rate quotations are invited from contractors registered with Engineering (Civil) Department of Mormugao Port Trust for undertaking the work of **“Replacement of broken glass panes of vertical cladding of Loco shed”**.

Earnest Money Deposit	: Rs.2600/-
Estimated cost of work	: Rs. 1, 26120/-
Time limit of completion	: One month

The quotation form can be obtained from the office of the Chief Engineer, Mormugao Port Trust, Headland Sada, during office hours from.

07/05/2019 to 15/05/2019 on application free of cost. Volume I comprising of Instruction to Tenderers, General and Special Conditions, General Specifications etc. of Mormugao Port Trust will be considered as part of Quotation Form.

Quotation shall be accompanied by Earnest Money Deposit of Rs.2,600/- either deposited with FA&CAO Mormugao Port Trust in Cash or enclosed Demand draft. Quotation without Earnest Money Deposit in the stipulated form will not be considered.

Quotation duly completed should reach the office of the Chief Engineer, Mormugao Port Trust, Headland Sada by 15.00 hours on and they will be opened at 15.30 hours on the same day in the presence of such quoters as may wish to be present.

The Port Trust reserves the right to reject any or all the quotations without assigning any reasons thereof.

CHIEF ENGINEER

Headland Sada.

Date :-



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**QUOTATION NO. CE/Q-30 / 2019**

Name of work: **Replacement of broken glass panes of vertical cladding of Loco shed”.**

Particulars

Clause of G.C.

1.	Amount of initial security and time.	11(1)	Five percent of the contract price and Period 2 months.
2	Period for commencement from the chief engineer's order to commence.	38	7 days
3	Contract Period	40	One month
4	Amount of liquidated damages	43	Calculated at 0.5% value of the contract per week of seven days or part thereof subject to a ceiling of 5 % value of contract
5	Free maintenance period.	45(1)	6 months
6	Percentage of retention money from each running account bill.	54(1)	10%
7	Limit of Retention money	54(1)	10% value of the contract
8	Total initial security deposit and Retention Money.	11(1) 54(1)	EMD plus 10% value of the contract
9	Minimum amount of Interim certificate.	54(1)	Full & Final

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**SIGNATURE OF THE QUOTER**



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Name of Work: **“Replacement of broken glass panes of vertical cladding of Loco shed”.**

**ADDITIONAL SPECIAL INSTRUCTIONS**

1. The work shall be carried without disturbing the operation of Port or other agencies working in the area.
2. All materials bought for use shall be stored properly in a store room, to be built by contractor at his cost. Register of account of materials be maintained at site.
3. The Plant/machinery/craft and workman shall be insured during the work and receipts of payment made towards premiums shall be submitted to the Chief Engineer.
4. The Plant/machinery required during the maintenance period shall be arranged by the contractor during the maintenance period at his own cost.
5. The Quoter shall also assess and include the cost of materials, labour, tools and plant and machinery/equipment for the maintenance works that may be required to be carried out by him during the free maintenance period.
6. Quoters are advised to go through the Schedule of Quantities and Rates and sequence of work before submission of the tender. They are also advised to inspect the structure, ascertain for themselves the nature and the extent of work involved and also obtain all clarifications they may require before filling in the tender.
7. Quoters are required to sign with date the Schedule of quantities and Rates and the form of Quotation and fill in all the particulars and

details called for therein. Unsigned quotations, without the details called for are liable for rejection.

8. Measurements

The quantities provided for in the Schedule of Quantities and Rates are only approximate and are given to provide a common basis for tendering. The actual quantity may differ from those provided for in the Schedule in view of the complexity of the work. Payments will be made according to the actual quantities of work ordered and carried out, jointly measured by the representative of Chief Engineer and the contractor.

9. Rates and Prices to be inclusive.

The rates entered in the Schedule of Quantities by the contractor shall include the provision of all supporting special equipment, labour of required skill, supervision, materials, erection, overheads and profits, watch and ward, insurance charges, during execution and every incidental and contingent costs and charges, whatsoever, including GST/CST etc. if any, for compliance with conditions of contract and specification.

10. The specifications are intended to cover the execution of all works, necessary to complete the works, with all materials of accepted standards, as specified in the contract.

11. Method of Measurement

General

Unless stated or billed otherwise, all quantities shall be `net` as they finished and provided in the work. The rates and prices shall include all allowances towards wastage of materials required for use in the work.

12. The tenders will be deemed to have ascertained themselves to the extent and nature of the works involved, the various constraints and high degree of skill involved in the works.

13. Time is the essence of contract and the entire work should be completed within a period of **One month** as specified in the schedule. The Quoter shall also submit detailed programme for the timely completion of work giving details of gangs/labour/material supply/plant and machinery etc. taking into account the limited time schedule provided.

14. The Contractor's supervisory staff shall be fully experienced in the type of work to be carried out under their supervision.
15. The contractor shall insure plant, machinery and workers employed by him during execution of work and submit necessary insurance policies to the Department.
16. If the work has to be carried out beyond normal working hours and during night time approval in advance for the working has to be obtained from the Chief Engineer. Overtime charges of the departmental supervisory staff has to be borne by the `Contractor`
17. It shall be specifically noted that the contractor is expected to mobilise the required equipments and work force required to complete the entire work included in the contract well within the stipulated period.
18. As a statutory requirement, the contractor shall take all measures of safety against fire hazard and electrocution at site as follows:-
  - a) All temporary electric supply connections will be carried out with correct sizes of wires/cables and fuses and other safety devices as required under Electricity Rules in consultation with us.
  - b) One bucket full of water and sand shall be kept at the work spot. A Portable fire extinguisher shall also be kept at the work spot.
19. Quotations with conditions will be outrightly rejected.
20. The quoter shall inspect the site and fully study the work involved vis-à-vis the quantity and specifications etc. before quoting for the work.
21. Any damage to the property of Port should be made good or compensated by the contractor.
22. After completion of days work/contract period the contractor shall clean, clear the work site to the satisfaction of the Chief Engineer or his site representative.
23. Permission for working beyond the normal working hours of the Port or on Sundays and Public Holidays as stipulated under clause No. 42 of General Conditions of Contract, (in the printed booklet) in volume-I of the tender document will be given to the contractor subject to his agreeing to bear the cost of overtime, if any, which may have to be paid to the Port's supervisory staff.

24. The contractor and his workers /agents shall be required to obtain from MPT and display a Photo Identity Card during entry, stay and exit from the Port Security areas guarded by CISF personnel`
25. All applications for issuance of Photo Identity Card shall be routed through the Chief Engineer, who shall forward the same to the Port's Traffic Department, whose pass section will issue the Photo Identity Card to the contractor or his agent on payment of necessary fees as prescribed from time to time and the same shall be valid for the duration of the contract or a period of one year, whichever is less.
26. Subject to the availability, land for construction of temporary sheds/stores /labour hutment's etc. will be given to the contractor in Port areas at Headland, Sada. The contractor shall clear away all the temporary structures built within a period of fourteen days after completion of the work and leave the whole of the site clean to the satisfaction of the Chief Engineer.
27. Lease rent shall be charged to the contractors for the area allotted for construction of their temporary sheds for site office/store/labour hutments required in the contract works. The licence fee shall be as per Port's scale of Rates vide item (i) and (ii) of part -II (Section-C).
28. No temporary structures/sheds which are constructed to house the contractor's office/store/labour hutment's shall be permitted to be retained during the period of maintenance.
29. All the materials to be used in the structure shall be conforming to relevant ISI specification or as specified in the Tender Schedule Contractor shall undertake laboratory test as specified in the relevant ISI at the discretion of Chief Engineer and only approved materials /approved brand of materials shall be used.
30. Incase the contractor fails to vacate the port premises allotted to him for site office within the stipulated period after the completion of the work, the Board shall have right to debar such defaulting contractors for future contracts of the Board by blacklisting him and shall also be charged penal lease rental at the Prescribed rate.
31. Hot work permit will have to obtain whenever required as directed.
32. Contractor shall carry out all the relevant Laboratory tests of the material to be used in the construction as specified in relevant I.S.I at the approved testing laboratory. Test samples shall be selected by the representative of the Chief Engineer only , and all the expenses of such tests shall be borne by the contractor. The entire test reports in

the original shall be made available to the Chief Engineer as and when the tests are carried out.

33. **Contractor shall take care necessary safety measures of his workmen as the work to be carried at a substantial height.**

**34. SCOPE OF WORK**

1. Fixing 6mm thick wired glass panes of size (45x45cm), bedding in putty and fixed with glazing pins beading including cost of glass panes etc. All labour and material etc, scaffolding, including removal of broken glass and disposing off the same.
2. Providing plane glass of size 45x10cm to the louvered frame All labour and material etc, scaffolding, including removal of broken glass and disposing off the same.



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Name of Work: **“Replacement of broken glass panes of vertical cladding of Loco shed”.**

**SCHEDULE OF QUANTITIES AND RATES**

Sr. No.	Description of work	Approx Qty.	Unit of Qty. in words	Rate in Fig/ words	Amount Rs. Ps.
1.	2.	3.	4.	5. 6.	7.
1	Fixing 6mm thick wired glass panes of size (45x45cm), bedding in putty and fixed with glazing pins beading including cost of glass panes, scaffolding etc. All labour and material, tools and plants etc complete etc, scaffolding, including removal of broken glass and disposing off the same.	187	Number		
2	Providing plane glass of size 45x10cm to the louvered frame All labour and material etc, scaffolding, tools and plants etc complete including removal of broken glass and disposing off the same.	200	Number		

Total amount in figures Rs. \_\_\_\_\_

Total amount in words (Rupees \_\_\_\_\_ only)

It is certified that I / we have written the unit rates in figures and words.

Name & Address of Quoter

\_\_\_\_\_  
\_\_\_\_\_

\_\_\_\_\_  
SIGNATURE OF THE QUOTER

Date: \_\_\_\_\_

Place: \_\_\_\_\_



